

WILLOUGHBY-EASTLAKE PUBLIC LIBRARY

Regular Meeting of the Board of Trustees,

Monday, February 15, 2010,

Willowick Library Board Room, 7:00 p.m.

Present: Mrs. Fiorello, Mr. Lehtoma, Mr. Mackey, Mrs. Mismas, Mrs. Petruccio, Mrs. Stevens, Mrs. Webster

The meeting was called to order by President Webster at 7:05 p.m.

Mrs. Williams presented three books to Mrs. Fiorello, thanking her as serving as President of the Board during 2009.

The President presented the minutes of the organizational meeting of January 25, 2010.

MOTION 21-10

Mr. Lehtoma moved and Mrs. Mismas seconded that the Board approve the minutes of the organizational meeting of January 25, 2010 be approved as submitted.

On roll call, the following vote was cast: Mrs. Fiorello, abstained; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Mismas, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Stevens, abstained; Mrs. Webster, "Yes". Motion carried.

FISCAL OFFICER'S REPORT

MOTION 22-10

Mr. Mackey moved and Mr. Lehtoma seconded that the Board approve the February Fiscal Officer's report:

JANUARY LIST OF BILLS PAID: \$316,463.90

JANUARY FINANCIAL STATEMENT (YTD)

	RECEIPTS	EXPENDITURES	BALANCES
General Fund	\$162,719.41	\$310,265.84	\$1,475,106.77
Grants	- 0 -	- 0 -	- 0 -
Capital Projects Fund	3.05	-0 -	210,629.53
Computer Information	- 0 -	- 0 -	182,022.14
Fiduciary Fund –Worrallo	- 0 -	- 0 -	17,188.37
TOTALS	\$162,722.46	\$310,265.84	\$1,884,946.81

JANUARY INVESTMENTS: \$1,801,713.66

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Mismas, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Stevens, "Yes"; Mrs.

Webster, "Yes". Motion carried.

MOTION 23-10

Mr. Mackey moved and Mrs. Mismas seconded that the Board approve the 2010 permanent budget.

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Mismas, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Stevens, "Yes"; Mrs. Webster, "Yes". Motion carried.

MOTION 24-10

Mrs. Petruccio moved and Mrs. Stevens seconded that the Board approve the compensation report as presented.

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Mismas, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Stevens, "Yes"; Mrs. Webster, "Yes". Motion carried.

COMMITTEE REPORTS

PERSONNEL/FINANCE

MOTION 25-10

Mrs. Stevens moved and Mrs. Fiorello seconded that the Board approve the Personnel Actions report.

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Mismas, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Stevens, "Yes"; Mrs. Webster, "Yes". Motion carried.

DIRECTOR'S REPORT

The PLF distribution is down 23.08% from February 2009 and down 19.77% for the year.

OLC Legislative Day is scheduled for Tuesday, March 16, 2010.

The OLC Trustee dinner is at the Holiday Inn-Cleveland South in Independence on Thursday, April 22, 2010.

MOTION 26-10

Mrs. Webster moved and Mrs. Stevens seconded that the Board approve the list of surplus equipment for discard.

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Mismas, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Stevens, "Yes"; Mrs. Webster, "Yes". Motion carried.

Employee of the month is Audrey Nash (Willoughby).

The owner of the building beside the Willoughby Library that was damaged in a fire wants permission to place a dumpster on library property. Mrs. Williams spoke with Pat Nocero of the

Prosecutor's office who made several suggestions regarding insurance and liability. The owner will give Mrs. Williams the requested paperwork before the dumpster is delivered.

The Willoughby Library received two complaints regarding a vehicle parked illegally in our lot. The concern was not the \$10.00 city of Willoughby parking violation, but rather the \$108.00 towing fee.

Mrs. Williams met with Melissa Lattanzi of NEO-RLS and Virginia Sharp March, Perry Library Director, regarding the possibility of having a joint Lake County Library staff day.

NEXT MEETING, Monday, March 15, 2010, Willowick Library Board Room, 7:00 p.m.

MOTION 27-10

Mrs. Petruccio moved and Mr. Lehtoma seconded that the Board adjourn the meeting at 7:46 p.m.

On roll call the following vote was cast: All "Ayes." Motion carried.