

WILLOUGHBY-EASTLAKE PUBLIC LIBRARY

Regular Meeting of the Board of Trustees,

Monday, February 16, 2009, Willowick Library Board Room, 7:00 p.m.

Present: Mrs. Fiorello, Mr. Lehtoma, Mr. Mackey, Mrs. Petruccio, Mrs. Webster

The meeting was called to order by President Fiorello at 7:03 p.m.

The President presented the minutes of the regular meeting of January 26, 2009.

MOTION 20-09

Mrs. Petruccio moved and Mrs. Webster seconded that the Board approve the minutes of the organizational meeting of January 26, 2009 be approved as submitted.

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Webster, "Yes". Motion carried.

FISCAL OFFICER'S REPORT

MOTION 21-09

Mrs. Stevens moved and Mrs. Petruccio seconded that the Board approve the January Fiscal Officer's report:

JANUARY LIST OF BILLS PAID: \$384,799.02

JANUARY FINANCIAL STATEMENT (YTD)

	RECEIPTS	EXPENDITURES	BALANCES
General Fund	\$185,389.06	\$385,083.53	\$1,522,652.15
Grants	- 0 -	- 0 -	- 0 -
Capital Projects Fund	- 0 -	- 0 -	209,243.95
Computer Information	- 0 -	- 0 -	181,180.79
Fiduciary Fund –Worrallo	- 0 -	- 0 -	17,207.73
TOTALS	\$185,389.06	\$385,083.53	\$1,930,284.62

JANUARY INVESTMENTS: \$1,780,342.47

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Webster, "Yes". Motion carried.

MOTION 22-09

Mrs. Webster moved and Mr. Mackey seconded that the Board approve the compensation report as presented.

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr.

Mackey, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Webster, "Yes". Motion carried.

MOTION 23-09

Mrs. Webster moved and Mr. Mackey seconded that the Board accept the 2009 permanent budget.

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Webster, "Yes". Motion carried.

COMMITTEE REPORTS

PERSONNEL/FINANCE

MOTION 24-09

Mrs. Petruccio moved and Mr. Mackey seconded that the Board approve the Personnel Actions report. .

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Webster, "Yes". Motion carried.

FACILITIES MANAGER'S REPORT

The cargo van will need some repairs, including front brakes. The first estimate was approximately \$1,300.00. We will get another estimate and have the repairs made.

DIRECTOR'S REPORT

Legislative Day is March 11, 2009. Those attending will most likely car pool to Columbus. Ms. Dugan will make arrangements to meet with Representative Lorraine Fende.

Mr. Lehtoma, Mr. Mackey, Mrs. Petruccio and Mrs. Fiorello will attend the OLC Trustee dinner in Independence on April 15, 2009. Ms. Dugan will check with Mrs. Mismas and Mrs. Stevens to see if they will attend.

MOTION 25-09

Mrs. Webster moved and Mrs. Petruccio seconded that the Board approve a "fine-free week" during National Library week, April 12-18, 2009.

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Webster, "Yes". Motion carried.

If the budget allows, the tentative date for Staff Development Day is Monday, October 12, 2009.

MOTION 26-09

Mr. Mackey moved and Mr. Lehtoma seconded that the Board approve October 12, 2009 as a tentative day for Staff Development Day.

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Webster, "Yes". Motion carried.

MOTION 27-09

Mr. Lehtoma moved and Mrs. Webster seconded that the Board approve a voluntary reduction of hours program for staff. The start date is yet to be determined.

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Webster, "Yes". Motion carried.

Employees of the month are Enda Bracken (Administration) and Khin Myint (Willowick).

COMMUNICATIONS

MOTION 28-09

Mrs. Petruccio moved and Mrs. Webster seconded that the Board approve a \$500.00 gift from the local Rotary Club to be used for the purchase of interactive toys for the Children's Department.

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Webster, "Yes". Motion carried.

MOTION 29-09

Mr. Mackey moved and Mr. Lehtoma seconded that the Board adjourn into Executive session at 7:26 p.m. to discuss the Director's evaluation.

On roll call the following vote was cast: All "Ayes." Motion carried.

MOTION 30-09

Mrs. Petruccio moved and Mr. Lehtoma seconded that the Board return from Executive session at 7:50 p.m.

On roll call the following vote was cast: All "Ayes." Motion carried.

NEXT MEETING, Monday, March 16, 2009, Willowick Library Board Room, 7:00 p.m.

MOTION 31-09

Mrs. Petruccio moved and Mr. Lehtoma seconded that the Board adjourn the meeting at 7:51 p.m.

On roll call the following vote was cast: All "Ayes." Motion carried.