

WILLOUGHBY-EASTLAKE PUBLIC LIBRARY

Regular Meeting of the Board of Trustees,

Monday, March 16, 2009,

Willowick Library Board Room, 7:00 p.m.

Present: Mrs. Fiorello, Mr. Lehtoma, Mr. Mackey, Mrs. Mismas, Mrs. Petruccio, Mrs. Stevens, Mrs. Webster

The meeting was called to order by President Fiorello at 7:02 p.m.

The President presented the minutes of the regular meeting of February 16, 2009.

MOTION 32-09

Mrs. Petruccio moved and Mr. Lehtoma seconded that the Board approve the minutes of the regular meeting of February 16, 2009 be approved as submitted.

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Mismas, abstained; Mrs. Petruccio, "Yes"; Mrs. Stevens, abstained; Mrs. Webster, "Yes". Motion carried.

FISCAL OFFICER'S REPORT

MOTION 33-09

Mrs. Webster moved and Mr. Lehtoma seconded that the Board approve the February Fiscal Officer's report:

FEBRUARY LIST OF BILLS PAID: \$386,082.27

FEBRUARY FINANCIAL STATEMENT (YTD)

	RECEIPTS	EXPENDITURES	BALANCES
General Fund	\$757,210.15	\$771,365.25	\$1,708,191.52
Grants	- 0 -	- 0 -	- 0 -
Capital Projects Fund	- 0 -	- 0 -	209,243.95
Computer Information	- 0 -	- 0 -	181,180.79
Fiduciary Fund –Worrallo	- 0 -	164.69	17,043.04
TOTALS	\$757,210.15	\$771,529.94	\$2,115,659.30

FEBRUARY INVESTMENTS: \$1,782,440.58

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Mismas, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Stevens, "Yes"; Mrs. Webster, "Yes". Motion carried.

COMMITTEE REPORTS

PERSONNEL/FINANCE

MOTION 34-09

Mrs. Petruccio moved and Mr. Mackey seconded that the Board approve the Personnel Actions report.

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Mismas, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Stevens, "Yes"; Mrs. Webster, "Yes". Motion carried.

FACILITIES MANAGER'S REPORT

Greg Heinrich suggested that rather than contract for lawn maintenance, that we purchase a riding lawn mower and he would mow the grass. The initial cost would include a power trimmer and ramps to load the mower into the van for transport. The Board agreed to the expenditure and commended Greg for offering the cost-saving suggestion.

DIRECTOR'S REPORT

Ms. Dugan invited Representative Lorraine Fende to the Willowick Library to meet with Lake County Director's since she was unavailable to meet with them on Legislative Day. Ms. Dugan attended Legislative Day on March 11th.

Mr. Lehtoma, Mr. Mackey, Mrs. Petruccio, Mrs. Fiorello, Ms. Dugan and Mr. Bracken have been registered to attend the OLC Trustee dinner in Independence on April 15, 2009.

The union agreed to participate in the reduction of hours. They requested that those who participate retain their seniority and that benefits accrual remain the same as well.

MOTION 35-09

Mr. Lehtoma moved and Mrs. Petruccio seconded that the Board approve the reduction hours for a 16-week period, beginning May 4, 2009.

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Mismas, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Stevens, "Yes"; Mrs. Webster, "Yes". Motion carried.

Ms. Dugan and Sarah Vargo, Children's Librarian at Willoughby, attended a Rotary luncheon and accepted a \$500.00 check to purchase interactive toys.

The Director spoke to the Board about a drainage issue with the Masonic Temple building beside the Willoughby Library. In order to correct the problem, they will have to have to excavate through the library parking lot. Ms. Dugan will check with the Lake County Prosecutor about how to proceed.

Employees of the month are: Michelle Budic (Willoughby), Holly Ferkol (Willoughby Hills) and Michelle Maloney (Eastlake)

Mr. Lehtoma had a question about how libraries are nationally ranked, especially by *Library*

Journal.

COMMUNICATIONS

Ms. Dugan shared two thank-you letters with the Board. One was from the census bureau, thanking us for the use of the Willowick meeting room, and the other was from a patron of the Willowick Library, expressing her thanks for the great service she receives at Willowick.

NEW BUSINESS

Mr. Mackey suggested that we look into the cost of purchasing an AED (automated external defibrillator) for the libraries.

NEXT MEETING, Monday, April 20, 2009, Eastlake Library Meeting Room, 7:00 p.m.

MOTION 36-09

Mrs. Petruccio moved and Mr. Lehtoma seconded that the Board adjourn the meeting at 7:51 p.m.

On roll call the following vote was cast: All "Ayes." Motion carried.