

WILLOUGHBY-EASTLAKE PUBLIC LIBRARY
Regular Meeting of the Board of Trustees,
Monday, May 18, 2009, Willowick Library Board Room, 7:00 p.m.

Present: Mrs. Fiorello, Mr. Lehtoma, Mr. Mackey, Mrs. Mismas, Mrs. Petruccio, Mrs. Stevens, Mrs. Webster

The meeting was called to order by President Fiorello at 7:03 p.m.

The President presented the minutes of the regular meeting of April 20, 2009.

MOTION 44-09

Mrs. Webster moved and Mr. Lehtoma seconded that the Board approve the minutes of the regular meeting of April 20, 2009 as submitted.

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Mismas, abstained; Mrs. Petruccio, abstained; Mrs. Stevens, "Yes"; Mrs. Webster, "Yes". Motion carried.

Mr. Christopher Jochum and Mr. Tom Thompson of the Willoughby Masonic Temple addressed the Board regarding access to the library parking lot to correct a drainage problem.

MOTION 45-09

Mr. Mackey moved and Mrs. Webster seconded that the Board give Ms. Dugan authority to act on their behalf regarding the easement required for the trenching on library property by the Masonic Temple.

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Mismas, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Stevens, "Yes"; Mrs. Webster, "Yes". Motion carried.

Kim DeNero-Ackroyd, Willoughby Library Manager, presented a donated Louis Penfield painting to the Board for acceptance. Sue Clark, Reference Associate, presented a proposal to name the Willoughby Library meeting room for Georgia Crobaugh, who served as librarian from 1910 until 1951.

MOTION 46-09

Mrs. Webster moved and Mrs. Stevens seconded that the Board accept the donation of a Louis Penfield painting to the Willoughby Library.

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Mismas, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Stevens, "Yes"; Mrs. Webster, "Yes". Motion carried.

MOTION 47-09

Mrs. Stevens moved and Mrs. Webster seconded that the Willoughby Library Meeting Room be dedicated to former librarian Georgia Crobaugh, and a bronze plaque be hung outside of the room in her honor.

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Mismas, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Stevens, "Yes"; Mrs.

Webster, "Yes". Motion carried.

FISCAL OFFICER'S REPORT

MOTION 48-09

Mrs. Webster moved and Mr. Lehtoma seconded that the Board approve the April Fiscal Officer's report:

APRIL LIST OF BILLS PAID: \$456,173.50

APRIL FINANCIAL STATEMENT (YTD)

	RECEIPTS	EXPENDITURES	BALANCES
General Fund	\$1,631,500.20	\$1,607,074.67	\$1,746,772.15
Grants	- 0 -	- 0 -	- 0 -
Capital Projects Fund	- 0 -	-0 -	209,243.95
Computer Information	803.23	- 0 -	181,984.02
Fiduciary Fund –Worrallo	- 0 -	164.69	17,043.04
TOTALS	\$1,632,303.43	\$1,607,239.36	\$2,155,043.16

APRIL INVESTMENTS: \$1,787,912.47

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Mismas, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Stevens, "Yes"; Mrs. Webster, "Yes". Motion carried.

Mrs. Bocciarelli informed the Board that the payroll will become "paperless" but staff will be able to access information regarding their paychecks online, beginning July 1, 2009.

Mrs. Bocciarelli presented the proposed 2010 budget to the Board.

MOTION 49-09

Mr. Mackey moved and Mrs. Petruccio seconded that the Board approve the proposed 2010 budget as presented.

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Mismas, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Stevens, "Yes"; Mrs. Webster, "Yes". Motion carried.

PERSONNEL/FINANCE

MOTION 50-09

Mrs. Stevens moved and Mrs. Mismas seconded that the Board approve the Personnel Actions report.

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Mismas, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Stevens, "Yes"; Mrs. Webster, "Yes". Motion carried.

POLICY/BY-LAWS

MOTION 51-09

Mrs. Webster moved and Mr. Lehtoma seconded that the Board approve the investment policy revision with the recommended change on page 2 to read: .."for example, "Star Ohio."

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Mismas, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Stevens, "Yes"; Mrs. Webster, "Yes". Motion carried.

FACILITIES MANAGER'S REPORT

A Board member suggested that we ask Greg Heinrich if he could paint the Willowick Library sign.

DIRECTOR'S REPORT

Funding for the month of May was down 26% and estimates are that there will be a 20% decrease in funding for the year.

The "Make Career Choices" sub committee met with a representative from Lake 1 Stop. Reference staff will attend a Jump Start workshop and will tour the facility in Painesville so that they are better able to steer job seekers toward this free county service.

Ms. Dugan explained the Clevnet "Return from Investment" study that explained the benefits of our Clevnet membership.

Disinfectant gel was distributed to each of the libraries.

Karen Battaglia, Teresa Marschall and Geri Uram are operating another silent auction at the Willowick Library. Money raised will be donated to the library.

Employee of the month is Jill Carroll of the Willoughby Library.

NEW BUSINESS

Colleen Kelly and Evan Galasso from the Technology Dept. will explain Microsoft Office Word 2007 at the June Board meeting and Elaine Terman, Public Relations Manager, will also attend to explain the library's Facebook and Twitter accounts.

OLD BUSINESS

Jeff Mackey is getting in touch with local Fire Chiefs regarding an AED device.

NEXT MEETING, Monday, June 15, 2009, Willowick Library Board Room, 7:00 p.m.

MOTION 52-09

Mrs. Petruccio moved and Mrs. Webster seconded that the Board adjourn the meeting at 8:03 p.m.

On roll call the following vote was cast: All "Ayes." Motion carried.