

WILLOUGHBY-EASTLAKE PUBLIC LIBRARY

Regular Meeting of the Board of Trustees,

Monday, November 17, 2008, Willowick Library Board Room, 7:00 p.m.

Present: Mrs. Fiorello, Mr. Lehtoma, Mr. Mackey, Mrs. Mismas, Mrs. Petruccio, Mrs. Stevens, Mrs. Webster

The meeting was called to order by President Mismas at 7:10 p.m.

The President presented the minutes of the regular meeting of October 20, 2008.

MOTION 99-08

Mrs. Stevens moved and Mr. Lehtoma seconded that the Board approve the minutes of the regular meeting of October 20, 2008.

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Mismas, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Stevens, "Yes"; Mrs. Webster, "Yes". Motion carried.

FISCAL OFFICER'S REPORT

MOTION 100-08

Mrs. Stevens moved and Mrs. Webster seconded that the Board approve the October Fiscal Officer's report:

OCTOBER LIST OF BILLS PAID: \$479,420.85

OCTOBER FINANCIAL STATEMENT (YTD)

	RECEIPTS	EXPENDITURES	BALANCES
General Fund	\$4,168,965.50	\$3,942,730.19	\$2,125,857.14
Grants	- 0 -	- 0 -	- 0 -
Capital Projects Fund	4,706.65	-0 -	207,377.99
Computer Information	4,975.93	- 0 -	179,535.84
Fiduciary Fund –Worrallo	437.53	196.04	17,207.73
TOTALS	\$4,179,085.81	\$3,942,926.23	\$2,529,978.70

SEPTEMBER INVESTMENTS: \$2,063,675.10

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Mismas, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Stevens, "Yes"; Mrs. Webster, "Yes". Motion carried.

COMMITTEE REPORTS

PERSONNEL/FINANCE

The Finance Committee will meet at 6:30 p.m. on December 15, 2008 to discuss the 2009 budget.

MOTION 101-08

Mrs. Petruccio moved and Mrs. Fiorello seconded that the Board approve the Personnel Actions report.

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Mismas, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Stevens, "Yes"; Mrs. Webster, "Yes". Motion carried.

POLICY/BY-LAWS

MOTION 102-08

Mrs. Petruccio moved and Mrs. Webster seconded that the Board approve the revision to Policy 4.12 Facilities & Equipment.

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Mismas, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Stevens, "Yes"; Mrs. Webster, "Yes". Motion carried.

FACILITIES MANAGER'S REPORT

The skylight at the Willoughby Library has been leaking. Middleton Roofing did some caulking but the light may require further repair.

DIRECTOR'S REPORT

MOTION 103-08

Mr. Lehtoma moved and Mrs. Webster seconded that the Board approve the list of surplus equipment as presented.

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Mismas, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Stevens, "Yes"; Mrs. Webster, "Yes". Motion carried.

Ms. Dugan informed the Board that Anthem has increased the cost of employee health insurance substantially.

There was a discussion regarding budget strategies. There is expected to be a 6-8% decrease in PLF (public library fund) for 2009. There was some discussion about voluntary reduction in hours towards the summer of 2009. The cost for Clevnet has decreased by \$14,000 for 2009.

MOTION 104-08

Mr. Lehtoma moved and Mrs. Stevens seconded that the Board approve the contract with Humana for dental insurance with an 8% increase.

On roll call, the following vote was cast: Mrs. Fiorello, “Yes”; Mr. Lehtoma, “Yes”; Mr. Mackey, “Yes”; Mrs. Mismas, “Yes”; Mrs. Petruccio, “Yes”; Mrs. Stevens, “Yes” ; Mrs. Webster, “Yes”. Motion carried.

Employees of the month were Colleen Kelly (Technology) and Meredith Aker (Willowick).

The library levy passed by 72%.

COMMUNICATIONS

The library received a letter from Holzheimer, Bolek and Meehan congratulating us on passing the levy.

Mr. Lehtoma distributed copies of an article of interest from *Smithsonian* magazine.

NEW BUSINESS

NEXT MEETING, Monday, December 15, 2008, Willowick Library Board Room, 7:00 p.m.

MOTION 105-08

Mrs. Stevens moved and Mrs. Webster seconded that the Board adjourn the meeting at 8:13 p.m.

On roll call the following vote was cast: All “Ayes.” Motion carried.