

WILLOUGHBY-EASTLAKE PUBLIC LIBRARY

Regular Meeting of the Board of Trustees,

Monday, September 21, 2009,

Willowick Library Board Room, 7:00 p.m.

Present: Mrs. Fiorello, Mr. Lehtoma, Mr. Mackey, Mrs. Mismas, Mrs. Petruccio, Mrs. Webster

The meeting was called to order by President Fiorello at 7:07 p.m.

The President presented the minutes of the regular meeting of August 17, 2009.

MOTION 75-09

Mrs. Webster moved and Mrs. Petruccio seconded that the Board approve the minutes of the regular meeting of August 17, 2009 as submitted.

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Mismas, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Webster, "Yes". Motion carried.

FISCAL OFFICER'S REPORT

MOTION 76-09

Mrs. Webster moved and Mrs. Petruccio seconded that the Board approve the August Fiscal Officer's report:

AUGUST LIST OF BILLS PAID: \$294,320.81

AUGUST FINANCIAL STATEMENT (YTD)

	RECEIPTS	EXPENDITURES	BALANCES
General Fund	\$3,304,251.87	\$2,894,899.20	\$2,131,699.29
Grants	- 0 -	- 0 -	- 0 -
Capital Projects Fund	947.28	- 0 -	210,191.23
Computer Information	803.23	- 0 -	181,984.02
Fiduciary Fund –Worrallo	107.49	179.66	17,135.56
TOTALS	\$3,306,109.87	\$2,895,078.86	\$2,541,010.10

AUGUST INVESTMENTS: \$1,795,246.94

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Mismas, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Webster, "Yes". Motion carried.

MOTION 77-09

Mrs. Webster moved and Mrs. Petruccio seconded that the Board approve the resolution accepting amounts and rates.

On roll call the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Mismas, "Yes"; Mrs. Petruccio"; Mrs. Webster, "Yes." Motion carried.

COMMITTEE REPORTS

PERSONNEL/FINANCE

MOTION 78-09

Mrs. Petruccio moved and Mr. Mackey seconded that the Board approve the Personnel Actions report.

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Mismas, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Webster, "Yes". Motion carried.

The Policy Committee met and decided that a sign should be placed near the circulation desk requesting that patrons limit DVD's to ten each.

FACILITIES MANAGER'S REPORT

Mrs. Mismas reported on the progress made at the Eastlake Library with weeding, mulching, etc. She reported that a local Girl Scout troop will continue weeding, collecting bulbs and plant a butterfly garden in the Spring to earn their silver badges. She also compiled a list of volunteers so that thank you notes could be sent.

DIRECTOR'S REPORT

The PLF distribution for September was 22.5% lower than September 2008.

Minutes from the levy committee meeting were distributed. There will be some phoning of registered voters, a postcard mailing, speakers at events and a presence at the polls.

Meredith Aker has agreed to be the United Way chairperson again this year. She has instituted a "penny war" as a fundraising method.

We received notification today from Frank Gates Company that based on our Bureau of Workman's Compensation claims, we no longer meet the eligibility requirements to participate in the OLC group rating program. This will impact our premiums beginning in 2011.

MOTION 79-09

Mrs. Webster moved and Mr. Lehtoma seconded that the Board approve the donation of items to the Eastlake Historical Society as presented.

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Mismas, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Webster, "Yes". Motion carried.

The Interlibrary Loan Department will now be supervised by Ann Marie Cindric, Collection Resources Manager in TSD, rather than Cheryl Kuonen, Willowick Library Manager. The Director also mentioned some difficulties with US Cargo, the company which contracts through the State Library for delivery of materials between libraries. Ann Marie Cindric has taken over as library liaison between the State Library and US Cargo.

The Records Commission will meet at a time to be determined. Mrs. Mismas will attend.

Employees of the month were Sue Clark (Willoughby) and David Zahler (Willoughby Hills).

OLD BUSINESS

NEW BUSINESS

NEXT REGULAR MEETING, Monday, October 19, 2009, Willoughby Hills Community Center O’Ryan Room, 7:00 p.m.

MOTION 80-09

Mrs. Mismas moved and Mrs. Petruccio seconded that the Board adjourn the meeting at 7:56 p.m.

On roll call the following vote was cast: All “Ayes.” Motion carried.