

WILLOUGHBY-EASTLAKE PUBLIC LIBRARY
Regular Meeting of the Board of Trustees,
Monday, April 18, 2011,
Willowick Library Jane Geiser Room, 7:00 p.m.

Present: Mrs. Fiorello, Mr. Lehtoma, Mr. Mackey, Mrs. Petruccio, Mrs. Stevens, Mrs. Webster

The meeting was called to order by President Webster at 7:01 p.m.

MOTION 33-11

Mrs. Webster moved and Mrs. Petruccio seconded that the Board approve the minutes of the regular meeting of March 21, 2011 be approved as submitted.

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Stevens, "Yes" Mrs. Webster, "Yes". Motion carried.

FISCAL OFFICER'S REPORT

MOTION 34-11

Mr. Lehtoma moved and Mrs. Webster seconded that the Board approve the March Fiscal Officer's report:

MARCH LIST OF BILLS PAID: \$464,051.53

MARCH FINANCIAL STATEMENT (YTD)

	RECEIPTS	EXPENDITURES	BALANCES
General Fund	\$2,221,254.75	\$1,200,314.66	\$3,713,608.59
Grants	- 0 -	- 0 -	- 0 -
Capital Projects Fund	363.47	- 0 -	287,656.82
Computer Information	- 0 -	- 0 -	208,486.31
Fiduciary Fund –Worrallo	- 0 -	- 0 -	17,190.09
TOTALS	\$2,221,618.22	\$1,200,314.66	\$4,226,941.81

MARCH INVESTMENTS: \$2,249,650.71

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Stevens, "Yes"; Mrs. Webster, "Yes". Motion carried.

COMMITTEE REPORTS

PERSONNEL/FINANCE

MOTION 35-11

Mrs. Petruccio moved and Mr. Lehtoma seconded that the Board approve the Personnel Actions report.

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Stevens, "Yes"; Mrs. Webster, "Yes". Motion carried.

FACILITIES MANAGER'S REPORT

Giannetti Landscaping knocked over a fence at the Willowick Library while doing the Spring clean-up. Our maintenance crew picked the fence up and reinforced it.

DIRECTOR'S REPORT

The April 2011 PLF has increased 14% from April of 2010, but remains down 14.5% from April 2008.

Mr. Bracken has submitted the paperwork for our E-Rate application for reimbursement of telecommunications costs for the 2011-2012 fund year.

The Eastlake Women's Club received a Focus on Literacy Club grant which they are using to help fund our Young Adult summer reading program.

The Willoughby Junior Women's Club made a donation of \$1,500.00 to the Willoughby Library's children's department.

The Friends of the Library donated \$1,565.00 in checks and WalMart gift cards for the Summer Reading program.

Mrs. Williams distributed the latest assessment of the implications of SB5 on public libraries as provided by OLC.

After the recent flooding in the lower level of the Willowick Library, HzW, an environmental testing firm, tested the walls and found several areas of mold. ServPro was called and sprayed the areas with a sporicide. Several staff members felt ill from the fumes and one patron complained as well. ServPro returned with air scrubbers and fans but the odor remained. Mrs. Williams closed the library and it remained closed the following week until after receiving the all-clear from HzW.

Mrs. Williams distributed a copy of the report from HzW to the Board.

Employee of the Month – Linda Klancher (TSD)

COMMUNICATIONS

OLD BUSINESS

Pat Webster will be unable to attend the North Chapter Trustees Dinner on Wednesday, April 27th. Diane Petruccio will attend in her place.

MOTION 36-11

Mrs. Webster moved and Mrs. Petruccio seconded that the Board adjourn into Executive session at 7:42 p.m. to discuss compensation of public employees.

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Stevens, "Yes"; Mrs. Webster, "Yes". Motion carried.

MOTION 37-11

Mrs. Petruccio moved and Mrs. Webster seconded that the Board return from Executive session at 8:15 p.m. .

On roll call, the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Lehtoma, "Yes"; Mr. Mackey, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Stevens, "Yes"; Mrs. Webster, "Yes". Motion carried.

NEXT MEETING, Monday, May 16, 2011 Willoughby Library Meeting Room, 7:00 p.m.

MOTION 38-11

Mrs. Petruccio moved and Mrs. Webster seconded that the Board adjourn the meeting at 8:15 p.m.

On roll call the following vote was cast: All "Ayes." Motion carried.